

**NOTIFICATION**

In exercise of the powers conferred by section 4(1)(b) of the Right to Information Act 2005 (central Act 22 of 2005) the detailed information relating to the police Department of Inspector General Of Police, Central Range is published hereunder for information of the general public.

The organization chart of the Department is as under.

**ORGANISATION:**

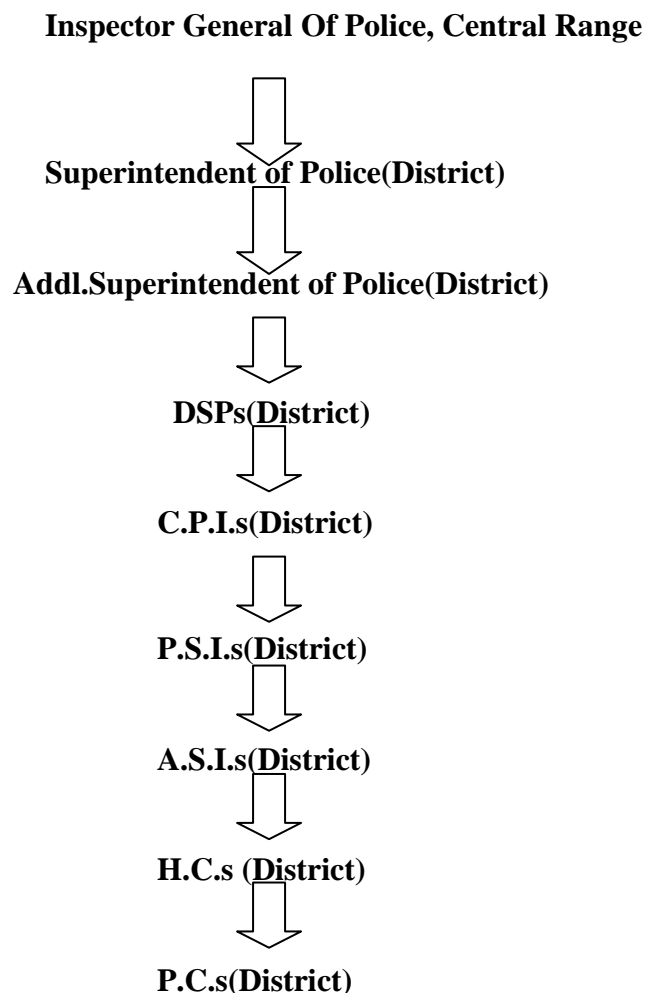
The Inspector General Of Police, Central Range is the head of the 5+1(kgf police district) Districts of the police department namely Bangalore Rural, Tumkur, Ramnagar, Chikkaballapur, Kolar, K.G.F. Three Deputy Superintendents of police assist him in daily office work namely D.S.P(HQ), D.S.P(DE) & D.S.P(F.P.B). He is also head of all Superintendent of Police of the Districts mentioned above Districts, and supervises all the Law and Order, Crime in these Districts

**FUNCTIONS AND DUTIES :**

The functions and duties of the Police Department are as follows:

- a) Protect the lives and liberties of the people from criminal and anti-social elements.
- b) Earn the good will, support and active assistance of the community.
- c) Co-ordination with other wings of the criminal justice system.
- d) Equal treatment regardless of caste, religion, social and economic status or political affiliations.
- e) Exhibit due consideration for women, children, senior citizens and weaker sections.
- f) Improve professional knowledge, skills and attitudes and adopt modern methods in police work.
- g) Accept and play the role in social transformation and bring about improvement in the quality of life in the society.
- h) Foster professional values in policing with special emphasis on integrity, impartiality and efficiency.

**The Organizational Chart of the Inspector General Of Police, Central Range is as under:-**



**ii) THE POWERS & DUTIES OF OFFICERS( EXECUTIVE OFFICERS)**

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**The duties and responsibilities are**

- (1) Promote and preserve public order.**
- (2) Investigate crimes and apprehend the offenders and participate in subsequent legal proceedings connected therewith.**
- (3) Identify problems and situations that are likely to result in the commission of crime.**
- (4) Reduce the opportunities for the commission of crimes through preventive patrol and other appropriate police measures.**
- (5) Aid and co-operate with other concerned agencies in implementing other appropriate measures for prevention of crimes.**
- (6) Aid individuals who are in danger of physical harm.**
- (7) Create and maintain a feeling of security in the community.**
- (8) Facilitate orderly movement of people and vehicles.**
- (9) Counsel and resolve conflicts and promote amity.**
- (10) Provide other appropriate services and afford relief to people in distress situations.**

- (11) Collect intelligence relating to matters affecting public peace and crimes in general including social and economic offences, national integration and security.
- (12) Perform such other duties as may be enjoined on them by law.
- (13) The police officers have been given powers under the code of Criminal Procedure, 1973 (Act No.II of 1974), the Karnataka Police Act, 1963 (Karnataka Act No.4 of 1964), and several special acts notified by the Government of India and the Government of Karnataka in regard to these duties.

### **The powers and duties of Staff of Office administration**

Inspector General Of Police, Central Range is assisted by a 3 Deputy Superintendents 01 section superintendents, 03 First Division Assistants, 4 Second Division Assistants, 01 Typists, 02 Stenographer and 02 Dalayaths in office administration, . The duties of the above administration staff are as noted below.

#### **1. Section Superintendent(Manager):- Sri. Chikkaramaiah.**

S.S/Manager is the chief of the ministerial staff. He is responsible for the efficient management and maintenance of discipline by exercising general supervision as follows:-

- a) Opening of Tappal except those marked confidential, secret and D.O. Letter. Important Communications – to be submitted to the officer for perusal at the tappal stage.
- b) Signing the Ordinary petitions
- c) Furnishing factual date to higher authorities (other than Govt.) where the information is not of the confidential nature.
- d) Exercise general supervision and control over the Ministerial staff of the office.
- e) Any other work specifically entrusted by the Head of the office.

#### **2. C.B.Section: Sri Chalapath**

- a) Preparation of monthly Diary of the I.G.P
- b) Preparation of T.A Bills Of the I.G.P
- c) Maintenance of ACRs and APRs up to the level PSI and Ministerial Staff up to the FDA
- d) Press Meeting

#### **3. Act. Smt. Umadevi SDA**

- a) Dealing with cash transactions and correspondence regarding audit of cash.
- b) Pay bills
- c) G.P.F correspondence and preparation of G.P.F advance bills, Insurance
- d) preparation of Festival Advance
- e) Correspondence relating to the sanction of Medical reimbursement charges and aby
- f) D.C bills
- g) hire charges of KSRTC/Private Vehicles
- h) L.p.c

#### **4. EST. 1 : M.Dinesh Kumar , S.D.A**

- a) **A.S.I to P.S.I Promotion**
- b) **Preparation of seniority list**
- c) **probationary period declaration of P.S.Is**
- d) **K.A.T matters regarding pay fixation, transfers, etc**
- e) **preparation of ASI gradation list rangewise**
- g) **Transfers**

**5. EST. II : Kum Manjula – FDA**

- a) **C.G.Ground Appointments, Pc's, H.c's & ASI's transfer, general transfer & posting of both executive & Ministerial staff.**
- b) **Statistics relating to the appointments.**
- c) **Deputation for training**
- d) **Maintainence of O.B register**
- e) **Entries of joining report in Long rolls & S.Rs**
- f) **Sanction of all kinds of leave including surrender leave of both executive & ministerial staff & correspondence there on.**
- i) **Granting periodical increment & additional increment**
- j) **Pension & Gratuity work, commutation of pension**
- k) **Opening & maintenance of service register Annual verification, making entries in SRs of departmental examination & obtaining of Kannada language examination exemptions and recording in SRs**

**6. APPEAL & DE: Sri Mallikarjunaih– FDA**

- a) **Dealing with punishment rolls under rules 7 against Police officers men & others.**
- b) **Appeal petitions against order passed under Rule 7**
- c) **Dealing with Departmental enquiries**
- d) **Preliminary enquiry reports against Police officers etc.**
- f) **Revision of appeal petitions.**
- g) **Appeal petition against the orders passed in D.E.**

**7. GNL Section : Sri Ramesh, F.D.A**

- a) **Higher current petitions of Govt. DG & IGP & DIGP.**
- b) **Providing Information under Right to Information Act**
- c) **All Misc. papers & correspondence**
- d) **Lower current petitions**

**8. CRM. : Sri Chandrashekar - SDA**

- a) **Correspondence relating to Crime**
- b) **Compilation of statistical information**
- c) **Crime meetings**
- d) **Deployment of men to Bandobust duties**

**9. Building:- Sri Chandrashekar, S.D.A**

- (a) **santion of private buiding rentals**
- (b) **forwarding proposals of constrution of new police stations, Circle Inspector Office, & D.S.P offices**

**10. Dispatch & Tappal : Satish – SDA**

- a) **Distribution of Tappals as defined in the office manual**

- b) Maintenance Register slips & tappal slips
  - c) Arrangements of tappals put up to I.G.P.
  - d) Maintenance of stamp account
  - e) Dispatch work maintenance of stamp account
- (iii) **The procedure followed in the decision making process, including channels of supervision and accountability;**

(1) The Inspector General of Police is assisted by the following Officers.

- (a) 3 Deputy Supdt. of Police.
- (b) 1 Circle Inspector of Police,

(iv) **The norms set by it for the discharge of its functions:**

The administration of the Police throughout Central Range or part thereof, shall be fully vested in the Inspector General of Police.. His work is of varied nature as follows:

- a) To keep the district peaceful and the public satisfied with the security afforded to persons and property.
- b) To keep the force under control, in good discipline, well trained, efficient and contented.
- c) To maintain cordial relations with the magistracy and other officials and non-officials.
- d) To ensure that the transport, arms and ammunition, stores and buildings belonging to the department are maintained in good condition.
- e) To promote good police-public relations.
- f) To organize good intelligence arrangements.
- g) To acquire full and detailed knowledge of the district and its current problems from the Police point of view.
- h) To participate, to the extent possible and permissible, in welfare activities sponsored by official and non-official agencies.
- i) To gain the confidence and loyalty of sub-ordinates by personal integrity, impartiality, devotion to duty, and a high sense of justice.
- j) To ensure by consistent supervision that the prevention, investigation and detection of crime in his district are properly and efficiently dealt with by the force under his command.
- k) To get to know all officers and men serving under him, redress their grievances, if any, encourage those who are promising and effectively deal with those who are guilty of misconduct or remiss in the discharge of duty.
- l) To ensure the honesty and integrity of his subordinate officers.
- m) To study crimes and criminals in his district as a whole.
- n) To pay surprise visits to the police stations at irregular intervals and check up whether officers and men are alert.

(v) **The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;**

Following rules, regulations, instructions, manuals are used for discharging the functions:

- (1) Police manual

- (2) Police Act
- (3) Criminal procedure code
- (4) Indian Penal Code
- (5) Local laws
- (6) K.C.S.Rs
- (7) K.F.C.
- (8) M.C.E.
- (9) Office procedure
- (10) Other rules, regulations as per the requirements
- (11) K.C.S. (C.C. & A) Rules
- (12) K.S.P. (D.P) Rules

(vi) A statement of the categories of documents that are held by it or under its control

Following records are held by the Department:

- (1) Routine Office records.

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or administration thereof:

Inspector General of Police nominates the members of the public for rendering their assistance to assist the police in security of property, preservation of public order etc. Inspector General of Police also issues instructions to district Superintendent Of Police to constitute Mohalla committee, peace committee and neighbourhood watch committees, involving members of the public with regard to maintenance of public order.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

The decisions and advise since taken by the Departmental Officers, no public involvement is entertained. However at the time of communal clashes and other sensitive situations, members of the public will be invited for holding peace committee meeting for bringing normalcy in the affected areas.

(ix) A directory of its officers and employees:

SL NO	NAME OF THE OFFICER/ employee	DESIGNATION
1	Sri Kamal Pant, I.P.S	I.G.P, C.R
2	Sri Venkata Naika	Deputy Superintendent Of Police, Departmental Enquiry
3	Sri Prakash Gowda	Deputy Superintendent of Police, Head quarters
4	Sri Jagadish	Police Inspector (Crime)
5	Sri Chikkaramaiah	Section Superintendent
6	Sri Mallikarjuniah	First Division Assistant
7	Sri Ramesh	First Division Assistant
8	Kum Manjula	First Division Assistant
9	Smt Umadevi	Second Division Assistant

10	Sri Dinesh Kumar	Second Division Assistant
11	Sri Satish	Second Division Assistant
12	Sri Chandrashekar	Second Division Assistant
13	Sri Chalapathy	Stenographer
14	Sri Narashima murthy	Stenographer
15	Smt Sakamma	Typist

x) **The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:**

- 1) I.G.Ps 37400-67000 - pay as applicable
- 2) DSPs 14050-25050 - Pay as applicable
- 3) PIs 10800-20025 - pay as applicable
- 4) Sec.Suptd 10000-18150 - pay as applicable
- 5) FDA 7275-13350 - pay as applicable
- 6) SDA 5800-10500 - pay as applicable
- 7) Dalayath 4800-7275 - pay as applicable

Pensionary Benefits etc. are allowed as per the Rules applicable from time to time.

(xi) (xi) **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made :**

Sl. No.	Details	Bud. Provision
1	Salary of officers and men	
2	Non-Salary (Contingency)	

The unit officers will incur expenditure as per the powers vested with them

(xii) **The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:**

Not applicable

(xiii) **Particulars of recipients of concessions, permits or authorizations granted by it:**

-NIL-

(xiv) **Details in respect of the information, available to or held by it, reduced in an electronic form:**

Crime Criminal Information System & Crime Statistics are available with all Police

Stations & District Police Office.

(xv) (xv) **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:**

General public can obtain information from the following unit officers.

SL No	Unit	Public information Officer	Appellate authority
1	I.G.P Central Range Office	D.S.P HQ	I.G.P, C.R
2	Dist. Police Office	Asst.Admn. Officer	District Supdt. Of Police

(xvi) **Such other information as may be prescribed:**

The other information of the Police Department is as under:  
**Sanctioned Strength of Executive Staff:**

Sl.	Name of the Post	Civil	Women	Armed	Excise	Wireless	FPB	Total
1.	I.G.P.	1	-	-	-	-	-	1
2.	DY.S.P.	2	-	-	-	-	1	3
3.	CPI	1	-	-	-	-	-	1
4.	P.I/RPI	-	-	-	-	-	-	-
8.	PSI/RSI	-	-	-	-	-	-	-
9.	ASI/ARSI	-	-	-	-	-	-	-
10.	HC/AHC	-	-	-	-	-	-	-
11.	PC/APC	-	-	4	-	-	1	5
12.	<b>Total</b>	<b>4</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>9</b>

**STATEMENT SHOWING THE SANCTIONED STRENGTH OF MINISTERIAL STAFF**

1. Section Superintendent.	-	01
3. First Division Assistant	-	03
4. Second Division Assistant	-	04
5. Stenographers	-	02
6. Typists	-	01
7. Dalayath	-	02
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<b>Total</b>	<b>-</b>	<b>13</b>
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**STATEMENT SHOWING THE NUMBER OF Districts Coming Under Central Range**

**Unit**

Sl No.	Name of the Unit	No.of Districts	District Names
1	I.G.P Central Range	06(Including K.G.F Police District)	(1) Bangalore Rural (2) Tumkur (3) Ramnagar (4) Kolar (5) Chikkaballapur (6) K.G.F

**Inspector General Of Police  
Central Range**

