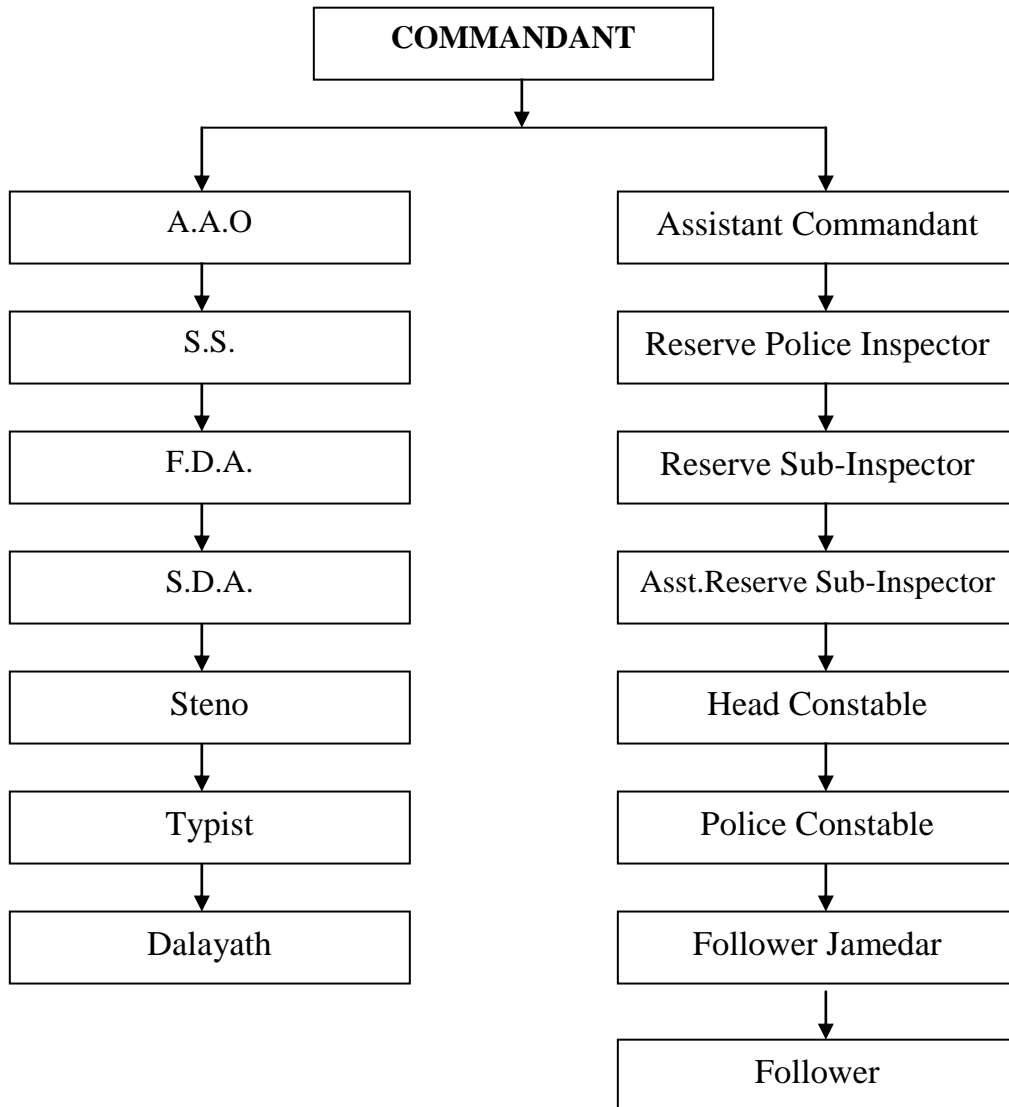


**Right to Information**

**4 b(i)** -- This Battalion was formed during 1983-84 as per G.O.No.HB/222/PEG/82, Bangalore, dated 28-09-1983.

**ORGANISATION (1)**



**Statement showing the strength of the staff of V Bn., KSRP, Mysore.**

**as on 31/12/2009**

Sl.No	Designation	Sanction Strength	Actual Strength
1	Commandant	01	01
2	Assistant Commandant	03	03
3	Reserve Police Inspectors	11	10
4	Reserve Sub-Inspectors	22	10
5	Assistant Reserve Sub-Inspectors	08	08
6	Head Constable	183	182
7	Police Constable	715	584
8	Followers/Jamedars	01	01
9	Followers	91	88

**MINISTERIAL STAFF**

1	A.A.O	01	01
2	Section Superintendents	01	01
3	F.D.A	03	03
4	S.D.A	07	07
5	Stenographer	01	01
6	Typist	02	02
7	Dalayath	02	02

**Functions and duties in the office of the Commandant, V Bn., KSRP, Mysore:-**

Office function is distributed into Establishment Section, Account Section, Typing Section and General branch.

**ESTABLISHMENT**

Deals with appointment, promotion, Disciplinary Actions, Sanction of Annual Increments, Pension, Sanction of Leave, Maintenance of Service Registers and other registers, punishment returns, Audit objections.

**ACCOUNTS SECTION**

Deals with cash transaction, preparation of bills of pay, leave, salary, G.P.F, Contingency, EF/BF, EGIS, Traveling Allowance, Arogya Bhagya and Medical Reimbursement, Expenditure Statement, Audit objection and maintenance of all records pertaining to the Account Section receiving tappals, dispatching tappals.

**GENERAL BRANCH**

Deals with the purchase of stationary, Forms & Registers, Records maintenance, Free Ration to Police personnel, Stock Register, Issue Register etc.

## TYPING SECTION

Typing of office correspondences, statements, monthly returns, reports etc., through typewriting and computer.

### Function and duties of the K.S.R.P. Officers & men:-

The Officers are in-charge of companies i.e., from A to F, HQ, M.T & Q.M all officers are responsible for the administration and the welfare of their companies men, Police personnel are deputed to outside duties according to the instructions of I.G.P, KSRP, B'lore.

### 4(b)(ii) – The Power & duties of its officers and employees:-

#### Commandant:-

He is the sole administration officer of the battalion. He is responsible for administration deployment , training, discipline, financial management, quarter master group, fleet management and welfare of men & officers of the battalion.

#### Assistant Commandant:-

One of the Senior Assistant .Commandant is designated as A.C (Adjutant). He and other two commandants are designated the A.C (Adjutant ) is second in commandant in battalion and act as staff officer to the Commandant.

The other two Assistant Commandants will be in-charge for the two or more companies. They are known as wing Assistant. Commandants. They are responsible for administration of companies, deployment, discipline, training and welfare of personnel.

#### A.A.O :-

AAO is working under the supervision of the Commandant. He is the administrative Officer and responsible for administration of the Office. He is authorized to sign the bills and cheques on behalf of the Commandant for quick disposal of the files.

#### S.S :-

Section Superintendent will be working under the control of the Commandant and AAO.

#### FDA & SDA:-

There are 3 First Divisional Assistants and 7 Second divisional Assistants in this unit. Each case worker is maintaining separate section allotted to them under the guidance of Commandant, AAO & SS.

#### Typist:-

His duty is to type office letters and statements through typewriter or Computer.

**Dalayath:-**

They are responsible for maintaining office cleanliness and movement of tappals and files.

**(Reserve Police Inspector) RPIs :-**

They work under the control of the Commandant. Each RPI is allotted one company and they are responsible for the welfare of their company men and they are bound to discharge executive duties. The Motor Transport Officer (MTO) is responsible for the vehicles of the battalion and he has to maintain them properly.

The Quarter Master. (QM) maintains the Police Quarters and distribute kit items to the Police men and other works entrusted by the Commandant.

**Reserve Sub Inspectors (RSI):-**

They work under the supervision of the company Commander i.e., (RPI) when platoon is deployed for out station a special RSI will be in charge of a platoon. They are divided into two groups i.e., duties at headquarters and duties on deployment.

When they are in headquarters they are responsible for drill, turnout, training, discipline, parade, physical training, lecture classes and games etc. If there are any irregularities in his platoon he should report to the company Commander. They should see that arms issued to the men and its cleanliness and check every week and must be present in kit inspections look after the welfare of the platoon. Whereas in deployment the RSI should check whether they are fully equipped. He should leave the platoon in time without delay. While on duty when lathi charge, tear gas, rubber bullets, and firing takes place the same should be reported to the Commandant and look after the welfare of the platoon men.

**Assistant Reserve Sub Inspectors (ARSI):-**

They are called as Company Havaladar Major . They assist the company Commander in day-to-day administration. They act as platoon commander in the absence of special RSI. They should maintain the duty roaster regarding distribution of duties to the men of his company. They have to take the rollcall and should be presented at the time of orderly room of his company men. And they should be informed about the affairs of the company.

**Head Constables:- (HC)**

A senior Head Constable of the platoon is nominated as platoon Head Constable. And he will assist the platoon Commander and he will be in charge of the platoon in the absence of the platoon commander. And while in headquarter he works as duty officer. His duty time will be 1700 Hrs. to 1700 Hrs.

He has to work as Section Commander i.e., he should see that the kit articles are maintained properly by the company men. He also works as a company clerk, company Quarter Master.

### **Police Constables (PC):-**

The strength of the platoon lies on the constables. They perform parade, training etc., they discharge the sentry duties under the control of the Guard Commander. They will guard the building, treasury, battalion property, Motor Transport Section. They attend stand by duty, operator duty in the wireless section. They act as a striking force during Law and Order situations whenever order are issued by the supervisor.

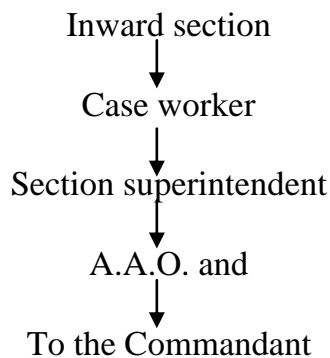
### **Followers:-**

They work under the Quarter Master. The Q.M. will assign their duties. The followers work as cook, mess servant, washer man, cobbler, barber, tailors, sweepers etc.

4(b)(iii) – The procedure followed in decision making process.

### **Procedure:-**

Letters received in this office are channelised as



and Commandant will take final decision on the basis of financial powers and other power vested to him.

### **Accountability:-**

The Commandant is disciplinary authority of the unit. He can impose, minor as well as major punishment to executive staff and ministerial staff. Whereas for executive staff disciplinary action is taken as per KSP (DP) Rules-1965. And for ministerial staff KCS, CCA rules is applied.

### **4(b)(iv)** -- Function of battalion regarding discharge of duties:-

The office procedure is followed under the rules and regulation of KCSR, KFC, Contingency manual, KSP (DP) Rules, KCS(CCA) rules and Karnataka State Police Recruitment Rules-2004.

**4(b)(v)** – The rules, regulations, instructions, manuals and documents held in the office to control the battalion administration.

- 1) K.C.S.Rs
- 2) K.C.S conduct rules
- 3) K.S.P (DP) rules
- 4) K.C.S (CCA) rules
- 5) Karnataka State Police recruitment rules

- 6) Contingency manual
- 7) K.F.C.
- 8) Pay scale rules
- 9) Police manual
- 10)KSRP manual
- 11)Copies of G O's and Circulars
- 12)Office procedure

**4(b)(vi)**-- A list of documents that are held in this unit.

- 1) Copy of G.O.HD/222/PEG/82 dated28-09-1983 regarding raising of V Bn.KSRP, Mysore.

<b><i>Annexure-I</i></b> --	Commandant	-- 01
	RPI	-- 01
	SRSI	-- 01
	Havaldar	-- 06
	PC	-- 07
	<i>MINISTERIAL:-</i>	
	Manager Grade-II	-- 01
	FDC	-- 02
	SDC	-- 01
	Dalayath	-- 01
	Typist	-- 01
	Junior Steno	-- 01
	<b><i>Annexure-II</i></b> --	SRPI
SRSI		-- 03
Hav.Major		-- 01
Havaldar		-- 12
Naiks		-- 09
L.Naik		-- 09
P.C.		-- 90
Follower		-- 12
<b><i>Annexure-III</i></b> --	<i>VEHICLE DETALS:-</i>	
	Tata Bus	-- 04
	Diesel Jeep	-- 01
	Ambassador Car	-- 01
	Motor Cycle	-- 01
<b><i>Annexure-IV(a)</i></b> --	ACs	-- 03
	S.M (RPI)	-- 01
	SRPI	-- 03
	SRSI	-- 03
	Hav.Major	-- 02
	Havaladar	-- 51
	PC	--114
	Follower Jamedar	-- 01
	Follower	-- 19

<i>Annexure-IV(b)</i>	-- SRPI	-- 02
	SRSI	-- 06
	Hav.Major	-- 02
	Havaldar	-- 24
	Naiks	-- 18
	L.Naik	-- 18
	P.C.	-- 180
	Follower	-- 24
<i>Annexure-V</i>	-- FDC	-- 01
	SDC	-- 03
	Typist	-- 01
	Dalayath	-- 01
<i>Annexure-VI</i>	-- Jeep Diesel	-- 03
	Pickup Van	-- 02
	Buses Tata	-- 07
	Trucks	-- 01
	Vans	-- 03
	Ambulance Jeep	-- 01
	Weapon Carrier Tata	-- 01
	Water Tanker	-- 01
	Motor Cycle	-- 01
<i>Annexure-VII</i>	-- SRPI	-- 03
	SRSI	-- 09
	Hav.Major	-- 03
	Havaldar	-- 36
	Naiks	-- 27
	L.Naik	-- 27
	P.C.	-- 270
	Follower	-- 36

02) Copy of G.O. H.D/171/POP/2000, B'lore dated 29-03-01 regarding creation of One S.S. Post.

03) Copy of G.O.HD/88/PEM/85 dated 28-07-86 regarding up gradation of Manager-II to AAO.

04) DG & IGP proceeding No.KSRP/EST-II/50/2000-01 dated 03-11-01 regarding murging of Naik to Havaldar and L.Naik to PC.

**4(b)(vii)** — Assistant Administrative Officer (AAO) is the Officer in administrative matters and Assistant Commandants (AC's) in executive matter headed by Commandant.

**4(b)(viii)**-- There will be a Recruitment Selection Authority consisting of D.I.G.P., K.S.R.P, one Commandant nominated by A.D.G.P. one Social Welfare Officer and District Backward Class Officer and concerned Battalion Commandant. Minutes of this committee is transparent.(This is as PCs existing recruitment rules)

**4 (b) (ix)** -- A Directory of the Officers and employees is furnished in a floppy.

**4 (b) (x)** -- The monthly remuneration received by each Officers and Employees is as follows:

*The pay-scale is as shown below:*

1. Commandant	18150 – 26925
2. Assistant Commandants (A.C)	14050 – 25050
3. Assistant Administrative Officer (A.A.O)	11400 – 21600
4. Reserve Police Inspectors (R.P.I)	10800 – 20025
5. Section Superintendent (SS) and Reserve Sub Inspectors.(RSI)	10000 – 18150
6. Assistant Reserve Sub Inspector (ARSI) And First Divisional Assistants (FDA).	7275 – 13350
7. Head Constables	6250 – 12000
8. Police Constables (PC) and Second Divisional Assistants (SDA)	5800 – 10500
9. Followers	5200 – 8200
10. Dalayaths	4800 – 7275

**Compensation:-**

Pension, Gratuity, Commutation Leave Salary etc.,

**4 b (xi)** The budget allotted to this battalion and its disbursement is shown below

Sl No	Particulars	Grants Received Amount	Expenditure up to 12/2009	Balance as on 12/2009
1.	T.A. 041	55,00,000-00	45,58,402-00	9,41,598-00
2.	Subsidiary expenses-015	1,00,000-00	72,934-00	27,066-00
3.	General expenses-051	9,40,000-00	9,39,696-00	304-00
4.	Building expenses-071	7,89,000-00	4,73,748-00	3,15,252-00
5.	Transport expenses-(195)	52,55,000-00	49,34,190-00	3,20,810-00
6.	Special repairs of Police Quarters-200	25,00,000-00	15,80,376-00	9,19,624-00
7.	Free Ration-106	16,86,000-00	8,41,519-00	8,44,481-00
8.	Materials and Supplies-221	3,00,000-00	2,96,114-00	3,886-00
9.	Grants in Aid-101	6,07,000-00	6,00,000-00	7,000-00

**4 b (xii)** There is no such subsidiary programme in this unit.

**4 b (xiii)** There is no such facilities in this unit.

**4 b (iv)** The information is also sent through electronic means i.e., through Floppy & E- mail.

**4 b (xv)** There is no Library or reading room facility for public in this unit.

**4 b (xvi)** The name of the information officer Sri.D. K. Krishna, A.A.O. V Bn., KSRP, Mysore.

**4 b (xvii)** Information will be updated regularly every year.

(Krishnappa)  
Commandant,  
5<sup>th</sup> BN., K.S.R.P., Mysore.

ಸಂಖ್ಯೆ: 78/ಸಿಬ್ಬಂದಿ(1)/2006-07 (2)



ಕಮಾಂಡೆಂಟ್ ರವರ ಕಛೇರಿ,  
5ನೇ ಪಡೆ, ಕೆ.ಎಸ್.ಆರ್.ಪಿ.,  
ಲಲಿತ ಮಹಲ್ ರಸ್ತೆ, ಮೈಸೂರು-570011.  
ಕಛೇರಿ ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 0821 2418619  
ಫ್ಯಾಕ್ಸ್ ಸಂಖ್ಯೆ: 0821 2473549  
ದಿನಾಂಕ: /01/2010.

ಇವರಿಗೆ,  
ಇನ್ಸ್‌ಪೆಕ್ಟರ್ ಜನರಲ್ ಆಫ್ ಪೊಲೀಸ್,  
ಎಸ್.ಸಿ.ಆರ್.ಬಿ.,  
ಬೆಂಗಳೂರು.

ಮಾನ್ಯರೇ,

ವಿಷಯ: ಮಾಹಿತಿ ಹಕ್ಕು ಕಾಯಿದೆ 2005 ರಂತೆ ಕಲಂ 4(1)(ಎ) ಹಾಗೂ  
4(1)(ಬಿ) ನಂತೆ ಮಾಹಿತಿಯನ್ನು ಕ್ರೋಡೀಕರಿಸಿ ಸ್ವಯಂ ಘೋಷಣೆ ಮಾಡಿ  
ಸಾರ್ವಜನಿಕರ ಮಾಹಿತಿಗೆ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಪ್ರಕಟಿಸುವ ಕುರಿತು.

ಉಲ್ಲೇಖ: ಪೊಲೀಸ್ ಪ್ರಧಾನ ಕಛೇರಿ ಸುತ್ತೋಲೆ ಸಂಖ್ಯೆ:ಕಾನೂನು(1)/75/2002,  
ದಿನಾಂಕ: 26/12/2009.

\* \* \* \* \*

ಮೇಲ್ಕಂಡ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ ಉಲ್ಲೇಖಿತ ಪೊಲೀಸ್ ಪ್ರಧಾನ ಕಛೇರಿ ಸುತ್ತೋಲೆಯ ಅನ್ವಯ  
ಮಾಹಿತಿ ಹಕ್ಕು ಕಾಯಿದೆ 2005 ರ 4(1)(ಬಿ) ಅಡಿಯಲ್ಲಿ ನಮೂದಿಸಿರುವ 17 ಅಂಶಗಳಿಗೆ ಡಿಸೆಂಬರ್ 2009 ರ  
ಅಂತ್ಯಕ್ಕೆ ಈ ಪಡೆಗೆ ಸಂಬಂಧಿಸಿದ ಮಾಹಿತಿಯನ್ನು ಕ್ರೋಡೀಕರಿಸಿ ಸ್ವಯಂ ಘೋಷಣೆ ಮಾಡಿ ಮುದ್ರಿತ ಪ್ರತಿ  
ಹಾಗೂ ಕಂಪ್ಯೂಟರ್ ಸಿ.ಡಿ., ಯನ್ನು ಈ ಪತ್ರದೊಂದಿಗೆ ಲಗತ್ತಿಸಿ ಕಳುಹಿಸಿಕೊಡಲಾಗಿದೆ.

ಸದರಿ ಮಾಹಿತಿಯನ್ನು ಸಾರ್ವಜನಿಕರ ಮಾಹಿತಿಗಾಗಿ ವೆಬ್‌ಸೈಟ್ (karnatakastatepolice.org) ನಲ್ಲಿ  
ಪ್ರಕಟಿಸುವಂತೆ ಕೋರಲಾಗಿದೆ.

ತಮ್ಮ ವಿಶ್ವಾಸಿ,

(ಕೃಷ್ಣಪ್ಪ)

ಕಮಾಂಡೆಂಟ್,

5 ನೇ ಪಡೆ, ಕೆ.ಎಸ್.ಆರ್.ಪಿ., ಮೈಸೂರು.

ಪ್ರತಿಯನ್ನು ವಂದನೆಗಳೊಂದಿಗೆ ಮಾಹಿತಿಗಾಗಿ:-

1. ಡಿ.ಜಿ. ಮತ್ತು ಐ.ಜಿ.ಪಿ., ಕರ್ನಾಟಕ ರಾಜ್ಯ, ಬೆಂಗಳೂರು.
2. ಅಡಿಷನಲ್ ಡಿ.ಜಿ.ಪಿ., ಕೆ.ಎಸ್.ಆರ್.ಪಿ., ಬೆಂಗಳೂರು.